

Application for the 2010 Awards



*This form should be
completed in English and
should be returned with the
*supporting material by
15 March 2009 to*

The Administrator
European Museum Forum
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Bristol, BS99 5ST,
England

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Name of museum	
Full postal address	
Telephone no. with code	
Fax no.	
Email address	
Website	
Director	
Date museum opened	
Date of renovation	
Type of museum	
Owner	
Who financed the museum?	
Number of objects	
Short building description	
Total cost of the exhibition	
Total cost of the building	
Date/Signature	

Opening times

Entrance charge ☐ No ☐ Yes
Full Reduced

Other concessions

Exhibition space

m²

Storage space

m²

No. of visitors before renovation

No. of visitors after renovation

Staff:

No. of permanent employees

No. of temporary employees

No. of volunteers

Museum facilities:

☐ Parking ☐ Cloakroom ☐ Toilets ☐ Café/Restaurant

☐ Shop ☐ Disabled access ☐ Facilities for blind people

☐ Facilities for deaf people

External partners:

1.

2.

3.

Why is your museum innovative?

Please turn over

***Note:** If this material
constitutes a large package,
or if you intend sending it to
EMF by a commercial courier
service, please notify us by
fax **before** despatch, in order
that we can let you know the
address for delivery. Couriers
do not deliver to a UK
PO Box address.

General information

Two kinds of museum are eligible for the Award

A – Established museums which have completed a substantial programme of modernisation, extension, reorganisation or re-interpretation during the past two years.

B – New museums, first opened to the public during the past two years.

The judging Committee is looking for enterprise and innovation likely to have a significant influence in the national and international museum field. Special attention will be paid to imaginative interpretation and presentation, amenities, financial organisation, social responsibility, educational work, marketing and management.

The European Museum of the Year Award winner holds a Henry Moore trophy for one year. Certificates are awarded to a small number of museums which are considered to deserve special commendation.

The Council of Europe Award is a special award in the form of a trophy by Joan Miró made to a museum which is judged to have made a notable contribution to the understanding of the European heritage.

The Micheletti Award provided by the Luigi Micheletti Foundation in Brescia, goes to the most promising technical or industrial museum among the current year's candidates.

Supporting material to accompany the application

1. – Illustrations: Please note that we accept only digital images.

Two copies on CD of 12 digital images, 300 dpi in JPEG format. These should include one exterior of the museum and general views of the galleries and activities. We do not require images of individual items.

Each folder must be identified with the name of the museum and the year (2010) and each image must be named. The images must be free of copyright only for use in the EMYA publication and on the EMF Internet sites and the European Union Bricks Internet site (any other use by EMF is excluded).

Note: All material will be retained in the EMF Archive after the judging has taken place.

2. – One copy of the following information on CD:

- (a) A description of the project, its method of financing and future plans (two typewritten pages in English)
- (b) A list of any accompanying material (see below).
- 3.** – One copy of the museum's leaflet, brochure or catalogue.
- 4.** – A poster advertising the museum (if available).
- 5.** – A small selection of relevant press cuttings.
- 6.** – A copy of the bank transfer instructions for the entry fee.

Entry fee

The completed application form should be accompanied by an entry fee of two hundred pounds sterling (or 325 Euros).

A – Sterling payments by cheque, drawn on a British bank, made payable to the European Museum Forum Trust.

B – By bank transfer, provided that bank charges are paid by the applicant. Payments in Euros may only be made by bank transfer. Please make sure that your payment is identifiable, by including the name of the museum and the town in which it is situated in the instructions. A copy of the transfer instructions should accompany your application.

<i>Bank</i>	HSBC Grosvenor Court 149 Whiteladies Road Clifton Bristol BS8 2RR, UK
<i>Account</i>	European Museum Forum Trust
<i>Account no.</i>	31343947 (sterling transfers); 57848543 (Euro transfers)
<i>Sort code</i>	40-14-09 (sterling transfers) 40-05-15 (Euro transfers)
<i>Swift no.</i>	MIDLGB22
<i>IBAN no.</i>	GB69MIDL 40140931343947 (sterling transfers) GB22MIDL 4005157848543 (Euro transfers)

Apply on-line

Candidates are invited to apply on-line at www.europeanmuseumforum.eu clicking on the 'EMYA application' and following the link to http://dev.brickscommunity.org/Small_and_Medium_Museums where you can register, log-in and upload documents. This tool will be used by EMF for the judging procedure as well as for documentation purposes in the European Digital Libraries Network. Please note that you should also send your completed application form and supplementary material by post or courier to Bristol.

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